

# Intent to Participate After School Snack Program

Vermont Department of Education  
Child Nutrition Programs  
120 State Street  
Montpelier, VT 05620

Schools and residential child care institutions that operate the National School Lunch Program are eligible to sponsor the After School Snack Program. The school is responsible for the operation of the after school care program, during which snacks are provided. The after school care program must (a) provide children with regularly scheduled activities in an organized, structured, and supervised environment; and (b) include enrichment or educational activities

This form is required for School Food Authorities that wish to participate in the After School Snack Program. To receive reimbursement for snacks, approval must be granted by Child Nutrition Programs.

## 1. SFA Information

Name of School Food Authority:		LEA #
Mailing Address:	Telephone:	
	E-mail:	
City/Town:	State:	Zip Code:

- 2. Snack Program Information:** In the space below, provide a description of the after school care program that the school will sponsor including activities, days of the week, etc. Also indicate the area where the program will be located (e.g., school building, specific classrooms, or other location); the name of the After School Program Director/Supervisor; the names of the individuals responsible for different aspects of the snack program, and the planned monitoring review dates. (The SFA must conduct to reviews, with the first one to be completed during the first four weeks of snack service.)

After School Care Program Description:		
Date After School Snack Program will begin:		
Program Location(s):	After School Program Director/Supervisor:	
Person who will prepare snacks and keep meal production records:	Person who will take the snack count and record attendance:	
Person who will conduct snack program reviews:	Planned Review Dates:	
	Monitoring Review 1	Monitoring Review 2

- 3. Area/Site Eligible Programs:** In area/site eligible programs, all students receive the snack at no charge. A total count of attendance as well as the number of snacks served each day is required. These snacks are claimed and reimbursed at the free rate regardless of the children's individual eligibility categories. **To qualify as an area or site eligible program, the SFA or school must be on the current 50% list for the After School Snack Program.** Area or site eligibility may change each school year.

List below the area/site eligible schools that will be participating. List the school that qualifies the program as area or site eligible from the 50% list.

Name of Participating School	Eligible School, SFA or Area (from 50% List)

- 4. Non Area Eligible Programs:** If the SFA or school is not on the 50% list, then they are considered non-area eligible. List the participating school(s) below and indicate which type of non area eligible program each school will participate in.

Name of Participating School	*Pricing Program	**Non-pricing Program, claiming by category	***Non-pricing Program, claiming all snacks as "paid"

**\*Pricing Program:** Free eligible students receive snacks at no cost. Reduced price eligible students are charged a maximum of \$.15. "Paid" students pay the full price, which is determined by the sponsor.

**\*\*Non Pricing Program, claiming by category:** No students are charged for the snack. A roster or computerized system is used to take meal counts by category (free, reduced price, paid) and snacks are claimed by category.

**\*\*\*Non-pricing program, claiming all snacks as "paid":** No students are charged for snacks. All snacks are claimed at the "Paid" rate.

- 5. Signatures:** The signature of the food service manager (or school representative if a management company operates the school food service program) and the signature of the After School Program Director are required to make this document official.

\_\_\_\_\_  
Signature of School Representative

\_\_\_\_\_  
Signature of After School Program Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date